INVOICE

Your business name

Address

Email | Phone

Invoice no. _____

Invoice date _____

Due date _____

Terms _____

BILL TO

_____

_____

_____

Description	Qty	Unit price	Amount

PAYMENT DETAILS

_____

_____

Subtotal _____

Tax (if any) _____

Total due _____

Thank you note

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INVOICE

Sunny Side Bakery
12 Main Street, Springfield, IL 62701
hello@sunnysidebakery.com | (555) 012 3456

Invoice no.	INV 0042
Invoice date	November 10, 2026
Due date	November 24, 2026
Terms	Net 14

BILL TO

Maple Street Cafe
Attn: Jordan Lee
88 Maple Street, Springfield, IL 62702

Description	Qty	Unit price	Amount
Dozen cinnamon rolls	4	$18.00	$72.00
Sourdough loaves	10	$7.50	$75.00
Delivery	1	$10.00	$10.00

PAYMENT DETAILS

Pay by bank transfer or card link
Make checks payable to Sunny Side Bakery

Subtotal	$157.00
Tax (if any)	$0.00
Total due	**$157.00**

Thank you for your business!

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